Manitoba

Annual Report 1987 - 88

Manitoba Centennial Centre Corporation

For the Year Ended March 31, 1988

89-05008/

manitoba centennial centre corporation

555 main street • winnipeg, manitoba R3B 1C3 • area code (204) 956-1360

November 30, 1988.

The Honourable Bonnie Mitchelson,
Minister of Culture, Heritage
and Recreation,
141 Legislative Building,
Winnipeg, Manitoba.
R3C 0V8

Dear Madam Minister:

In accordance with Section 8 of the Centennial Centre Corporation Act, I hereby submit the Annual Report of the Corporation for the fiscal year ended March 31, 1988.

Yours sincerely,

Rubena Sinha.

Rubena Sinha,
Chairperson,
Board of Directors.

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1988

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THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1988

B O A R D O F D I R E C T O R S

Chairperson	-	Mrs. Rubena Sinha
Vice-chairperson	-	[1] Mrs. Helen Steinkopf
		Dr. Roman Yereniuk
Members	-	Mr. Samuel N. Cohen (deceased July 28, 1988)
	-	[2] Mrs. Sharron Nosal
	-	[3] Ms. Lillian Prudhomme
	-	Mr. Casper Shade
	-	Mr. Leonard Dalman - (Worker-Director)
	-	[4] Mr. Joseph Tyson - (Worker-Director)

Notes:

[1] Dr. Yereniuk succeeded Mrs. Steinkopf as Vice-chairperson on November 4, 1987. However, Mrs. Steinkopf remained as a member of the Board.

[2] Mrs. Nosal was appointed effective September 9, 1987.

[3] Lillian Prudhomme was appointed effective November 4, 1987.

[4] Mr. Joseph Tyson succeeded Mr. Vernon Gibson effective September 9, 1987.

A D M I N I S T R A T I O N

Executive Director	-	Mr. R. G. Goodman
Concert Hall - Manager	-	Mr. J. C. Walton
- Assistant Manager	-	Mr. R. R. Dorey
- Assistant Manager	-	Mr. K. A. McLeod
Accounting - Chief	-	Mr. J. F. Derin
Building - Superintendent	-	Mr. E. A. Solinske
Plant - Superintendent	-	Mr. A. W. Heller
Security - Chief	-	Mr. E. O. Mauro (to August 28, 1987)

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1988

During the 1988 fiscal year the Board of Directors met on four occasions. The foregoing list of Board membership notes the addition of Mrs. Sharron Nosal, Ms. Lillian Prudhomme and Mr. Joseph Tyson. It is also noted that Dr. Roman Yereniuk succeeded Mrs. Helen Steinkopf as Vice-chairperson. Mrs. Steinkopf continues to sit as a Board member. There were no other changes in Board membership or organization.

Organization and Administration

The organizational and administrative structure of the Corporation follows the pattern established in prior years. There was one organizational change made with the retirement of Mr. E. O. Mauro, Security Chief. This position was eliminated and the duties were assumed by the Building Superintendent.

The Corporation's activity includes the administration of the Centennial Concert Hall and its related services as well as the maintenance and development of the buildings and properties of the Centennial Centre. In addition to the Concert Hall, the Centre includes: The Manitoba Museum of Man and Nature, the Planetarium, the Manitoba Theatre Centre, the Warehouse Theatre, the Artspace building, three surface parking lots, an underground parkade and 11 Lily Street which houses the Museum's Extension Services van, the Heritage Conservation Services travelling lab,

the sculptor's studio, temporary exhibit and general storage as well as the Planetarium's sound studio.

During this fiscal period, an agreement was concluded with the International Alliance of Theatrical Stage Employees which followed closely the pattern of adjustments granted previously in the Manitoba Government Employees' Association Master Agreement. The three-year agreement expires on August 31, 1990. An agreement was also concluded with the Centennial Centre Unit of the Manitoba Government Employees' Association. The changes negotiated to this agreement were virtually identical to those provided in the Manitoba Government Employees' Master Agreement. The three-year contract expires in March of 1991.

Operations

The operating program continues to strive for a high standard of building services and maintenance. Preventative plant maintenance programs are on-going and new programs for better services and cost effectiveness, particularly in areas involving energy costs, are emphasized wherever possible. Liaison with various departments and agencies of the provincial government continues to assist in the operation of the Centre.

Centennial Concert Hall

Utilization of the Concert Hall continues to be extensive. In the fiscal year there were 244 performances compared to 235 in the previous year. This modest increase in activity is encouraging and at the same time is indicative of what appears to be industry-wide growth. Even

more encouraging is the increased attendance (from 301,452 to 332,184). This represents an additional 79 persons attending every performance. While the Concert Hall remains one of the busiest facilities of its kind in Canada, it is hoped that this increased activity and attendance will continue. A comparative schedule of events and attendance figures is attached to this report as Appendix B.

Other Activities of the Centre

In addition to the activities related to the Concert Hall, the Centre features a variety of programs and presentations in the visual and performing arts. While these are served by the Corporation, they are reported on by the organizations responsible for their administration (Museum, Manitoba Theatre Centre, etc.).

Capital Program

During the year, a total of $205,179 was expended on capital projects. As shown on Schedule 5, $200,000 of this amount was financed from capital grants provided by the Province of Manitoba. The major items included:

- Lighting System Improvements, Stage - $60,420
- Sound System Improvements, Stage - 60,270
- Revision to Stage Area Ventilation - 42,421

Minor capital expenditures of $21,146 are set out as part of building services and maintenance (Schedule 1). Most of the costs involved a variety of smaller equipment and furnishing acquisitions and replacements.

The Manitoba Centennial Citizens' Campaign

The activity of the Campaign account is set out in Schedule 3.

It is now related primarily to the maintenance and updating of the Hall of Renown, the Guild Gallery and the Founder's Circle.

The Manitoba Centennial Foundation of the Future

As described in previous reports, the Foundation was established by the Centennial Corporation in 1969 with $10.00 being allocated for each child born on the six specified Manitoba Centennial days during 1970. There were 305 children born on these days and therefore the Foundation began with $3,050.00. As indicated in Schedule 4, the Trust at March 31, 1988 amounted to $16,692.

Financial Administration

The report of the Provincial Auditor, along with the accompanying financial statements, is attached as Appendix A to this report. Some highlights from the financial operations include:

- Expenditures exceeded revenues, grants and recoveries by $36,003. This deficit was covered by an allocation from the funds retained for working capital. (Exhibit B)

- Operating revenues increased by $103,600 or approximately 10%. As indicated in Exhibit B, the increased revenues were related to an increase in Concert Hall activity and ancillary operations.

- The operating grant for the year was approved by the Province of Manitoba in the amount of $1,325,200 (Exhibit B). This is $48,300 (3.8%) more than the amount granted for the previous year.

- Payments by the Museum of Man and Nature for operating costs were determined in consultation with the Province and the Museum. The amount was set as $871,404 which is $33,504 or 4% more than the figure for 1986/87.

- The increase in overall operating costs totalling $284,000 (a 9% jump) more than offset the additional revenues and recoveries. The following items account for the more significant changes:

- Salaries and Employment Benefits

  - from $2,057,000 to $2,203,600, an increase of $146,600 or 7.1%.

A breakdown of these costs reveals the following:

	1986/87	1987/88	Increase	%
Salaries	$1,886,400	$1,973,800	$ 87,400	4.6
Severance Pay Allowances	21,700	47,500	25,800	118.9
Employment Benefits	148,900	182,300	33,400	22.4
Totals	$2,057,000	$2,203,600	$146,600	7.1

The category "employment benefits" includes the employer's share of pension costs, Canada pension and unemployment insurance premiums and group life, dental and long term disability coverage.

- Utilities

  - from $532,700 to $626,500, an increase of $93,800 or 17.6%.

The foregoing two items now constitute 82% of operating costs. Salaries and benefits continue at 64% with utilities now up to 18%.

- A count of staff numbers is summarized in Appendix C. It illustrates that staffing levels are being maintained at a reasonably consistent level.

Appendix A

Manitoba

Office of the Provincial Auditor

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Financial Statements and Auditor's Report
for the year ended March 31, 1988

Manitoba

THE MANITOBA CENTENNIAL CENTRE CORPORATION

REPORT OF THE PROVINCIAL AUDITOR'S OFFICE

We have examined the financial statements, being Exhibits A, B and C and Schedules 1 to 5, of The Manitoba Centennial Centre Corporation for the fiscal year ended March 31, 1988. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the financial position of The Manitoba Centennial Centre Corporation as at March 31, 1988 and the results of its operations and the changes in its cash position for the year then ended in accordance with the accounting policies stated in note 3 to the financial statements applied on a basis consistent with that of the preceding year.

J. W. Singleton, CA,
Assistant Provincial Auditor.

July 22, 1988,
Winnipeg, Manitoba.

Exhibit A

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Balance Sheet

as at March 31, 1988
(with 1987 figures for comparison)

	1988	1987
A S S E T S		
Cash on hand and in bank	$ 74,872	$ 45,352
Term deposits - Province of Manitoba (Note 4)	469,602	511,219
Accounts receivable	66,776	78,440
Balance of capital grant, Province of Manitoba, Schedule 5	62,479	-
Inventory of bar supplies and T-shirts, at cost	26,498	23,305
Prepaid expenses	31,167	25,228
	$731,394	$683,544
L I A B I L I T I E S		
Accounts payable	$258,643	$183,463
Accrued wages	58,899	50,917
Deferred income	886	841
Deposits on rentals	7,506	7,080
	325,934	242,301
Trust accounts:		
The Maitland Steinkopf Youth Fund, Schedule 2	56,508	58,931
The Manitoba Centennial Citizens' Campaign, Schedule 3	17,573	16,450
The Manitoba Centennial Foundation of the Future, Schedule 4 (Note 5)	16,692	15,172
	90,773	90,553
Reserve for Deductible Costs on Insurance Claims (Note 6)	15,000	15,000
Funds Retained for Working Capital and Future Operations, Exhibit B	299,687	335,690
	$731,394	$683,544

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Statement of Revenues and Expenditures and Retained Funds

for the year ended March 31, 1988
(with 1987 figures for comparison)

	1988	1987
Revenues:		
Rentals:		
Concert Hall	$ 386,977	$ 356,391
Office space	44,705	38,105
Restaurant facilities	67,851	60,069
Bar sales	218,947	184,328
Parking fees	362,351	341,467
Checkroom fees	9,277	9,033
Concession revenue	13,806	13,556
Investment income	23,779	23,965
Miscellaneous income	3,190	326
	1,130,883	1,027,240
Province of Manitoba grant	1,325,200	1,276,900
Recovery of expenditures:		
Museum of Man and Nature (Note 7)	871,404	837,900
Others	91,562	83,864
	962,966	921,764
Total revenues, grants and recoveries	3,419,049	3,225,904
Expenditures, Schedule 1:		
Administration and general	437,605	392,170
Bar operations	149,070	119,362
Concert Hall front of house (Note 8)	135,222	126,298
Building services and maintenance	1,901,556	1,778,387
Parking service	195,976	175,177
Security service	392,622	362,616
Stage operations	237,822	211,575
	3,449,873	3,165,585
Net capital projects, Schedule 5 (Note 3)	5,179	586
Total expenditures	3,455,052	3,166,171
Revenues over (under) expenditures for the fiscal year	(36,003)	59,733
Funds Retained for Working Capital and Future Operations, beginning of year	335,690	275,957
Funds Retained for Working Capital and Future Operations, end of year, Exhibit A	$ 299,687	$ 335,690

Exhibit C

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Statement of Changes in Cash Position

for the year ended March 31, 1988
(with 1987 figures for comparison)

	1988	1987
Operations:		
Revenues over (under) expenditures for the fiscal year	$(36,003)	$ 59,733
Change in operating net assets	23,686	98,675
Cash provided (used) by operations	(12,317)	158,408
Trust accounts activities:		
The Maitland Steinkopf Youth Fund	(2,423)	641
The Manitoba Centennial Citizens' Campaign	1,123	1,521
The Manitoba Centennial Foundation for the Future	1,520	1,377
Increase in cash restricted to use in trust activities	220	3,539
Increase (decrease) in cash and term deposits	(12,097)	161,947
Cash and term deposits, beginning of year	556,571	394,624
Cash and term deposits, end of year	$544,474	$556,571
Represented by:		
Cash on hand and in bank	$ 74,872	$ 45,352
Term deposits	469,602	511,219
	$544,474	$556,571

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Schedule of Expenditures

for the year ended March 31, 1988
(with 1987 figures for comparison)

	1988	1987
Administration and general:		
Salaries and employee benefits	$ 312,001	$ 294,884
Insurance	33,445	29,902
Telephone	16,589	15,265
Printing and stationery	9,889	5,482
Audit and legal fees	7,240	6,700
Other	13,141	11,360
Health and Post Secondary Education tax levy	45,300	28,577
	437,605	392,170
Bar operations:		
Salaries and employee benefits	48,178	44,071
Cost of beverages sold	87,030	69,983
Other	13,862	5,308
	149,070	119,362
Concert Hall front of house (Note 8)		
Salaries and employee benefits	95,933	90,712
Transportation allowances and other	39,289	35,586
	135,222	126,298
Building services and maintenance:		
Salaries and employee benefits	1,050,461	1,006,650
Light, power and water	336,195	294,886
Heat	290,279	237,853
Repairs, maintenance and supplies	138,388	147,643
Minor capital expenditures	21,146	29,840
Other	65,087	61,515
	1,901,556	1,778,387
Parking services:		
Salaries and employee benefits	96,825	79,344
Agency fees and expenditures	93,427	90,662
Other	5,724	5,171
	195,976	175,177
Security services:		
Salaries and employee benefits	386,051	355,011
Other	6,571	7,605
	392,622	362,616
Stage operations:		
Salaries and employee benefits	214,151	186,318
Repairs, supplies and equipment	23,671	25,257
	237,822	211,575
Total expenditures, Exhibit B	$3,449,873	$3,165,585

Schedule 2

THE MANITOBA CENTENNIAL CENTRE CORPORATION

The Maitland Steinkopf Youth Fund Trust Account

Summary of Transactions
for the year ended March 31, 1988
(with 1987 figures for comparison)

	1988	1987
Revenues:		
Investment income	$ 4,880	$ 4,992
Expenditures:		
Greater Winnipeg Schools' Orchestras	1,619	1,155
Mennonite Childrens' Choir	720	-
Red River Exhibition International Band Committee	720	660
The Men's Music Club	1,554	1,596
Winnipeg Area Girl Guides of Canada	940	940
Winnipeg Symphony Orchestra	1,750	-
	7,303	4,351
Revenues over (under) expenditures for the fisal year	(2,423)	641
Balance, beginning of year	58,931	58,290
Balance, end of year, Exhibit A	$ 56,508	$ 58,931
Represented by:		
Amount in term deposit	$ 58,937	$ 60,527
Less - Amount payable	2,429	1,596
	$ 56,508	$ 58,931

Schedule 3

THE MANITOBA CENTENNIAL CENTRE CORPORATION

The Manitoba Centennial Citizens' Campaign Trust Account

Summary of Transactions
for the year ended March 31, 1988
(with 1987 figures for comparison)

	1988	1987
Revenues:		
Collections on pledges:		
Campaign '70	$ 550	$ 750
Investment income	1,400	1,289
	1,950	2,039
Expenditures:		
Administration costs	827	518
Revenues over expenditures for the fiscal year	1,123	1,521
Balance, beginning of year	16,450	14,929
Balance, end of year, Exhibit A	$ 17,573	$ 16,450
Represented by:		
Cash in bank	$ 97	$ (314)
Amount in term deposits	17,476	16,764
	$ 17,573	$ 16,450

THE MANITOBA CENTENNIAL CENTRE CORPORATION

The Manitoba Centennial Foundation of the Future Trust Account

Summary of Transactions
for the year ended March 31, 1988
(with 1987 figures for comparison)

	1988	1987
Revenues:		
Investment income	$ 1,520	$ 1,377
Balance, beginning of year	15,172	13,795
Balance, end of year, Exhibit A (Note 5)	$ 16,692	$ 15,172
Represented by:		
Amount in term deposit	$ 16,692	$ 15,172

Schedule 5

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Capital Projects

for the year ended March 31, 1988
(with 1987 figures for comparison)

	1988	1987
Capital projects:		
Box office construction	$ -	$ 13,472
Courtyard electrical	-	13,889
Front driveway repairs	-	8,300
Intercom console	-	3,763
Lighting system - Concert Hall	60,420	-
Parkade and Rupert entrances	-	8,307
Parkade garage doors	13,770	-
Roof repairs	14,258	78,778
Stage air handling system	-	7,600
Stage area ventilation revisions	42,421	-
Stage floor	-	66,477
Sound system - Concert Hall	60,270	-
Systems improvements feasibility study - Museum	14,040	-
	205,179	200,586
Less:		
Capital grants - Province of Manitoba:		
Received during the year	137,521	200,000
Recoverable, Exhibit A	62,479	-
Total capital grants	200,000	200,000
Net capital projects, Exhibit B (Note 3)	$ 5,179	$ 586

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1988

1. Nature of the Corporation's Operations

The Centennial Centre Corporation was established in 1968 for the development and management of the permanent arts centre in the City of Winnipeg as the principal memorial in the Province to the centennial anniversaries of the Confederation of Canada and the inclusion of Manitoba as a Province. Its aims and objectives are to maintain and enhance the properties and facilities available to organizations and individuals involved in various elements of the visual and performing arts.

2. Properties of the Centre

The accounts of the Corporation do not reflect the cost or values of the properties acquired by the Crown for the Centre. However, the buildings and contents are valued for insurance purposes at $51,900,000. The value of the land associated with the various buildings and surface properties would be added to determine total property values for the arts centre. The properties are made available for the purposes of the Corporation at no direct charge by Government.

3. Accounting Policies

The Corporation's financial statements have been prepared using the accrual basis of accounting except for capital acquisitions and pension payments.

Capital projects and other major expenditures are recognized as operating expenditures in the current year except to the extent of funding by capital grants from the Province of Manitoba as reflected separately on Schedule 5.

Pension payments are recognized as operating expenditures only as payments are made under provisions of The Manitoba Civil Service Superannuation Act. The provisions of this Act require the Corporation to contribute 50% of the pension payments being made to retired employees. A provision has not been made in the accounts of the Corporation to fund current or past service obligations to the Civil Service Superannuation Fund. An actuarial report as at December 31, 1986 made a calculation which provided no allowance for future increases in pension due to increases in the cost of living. Based on a formula set out in the report, the figure at December 31, 1987 amounts to $1,268,000 (1986 - $1,180,200).

The actuary also reported on the value of these liabilities based on a calculation which made an allowance for future increases in pension due to increases in the cost of living. The actuary's formula projects this figure to $1,772,100 as at December 31, 1987 (1986 - $1,717,200).

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1988

4. Funds invested with the Province of Manitoba in term deposits as at March 31, 1988 including accrued interest, are as follows:

	Term Deposits	Accrued Interest	Total
Certificates maturing in 90 days			
Operating Funds	$375,000	$ 1,497	$376,497
Maitland Steinkopf Youth Fund	58,061	876	58,937
Manitoba Centennial Citizens' Campaign	17,308	168	17,476
Five Year Certificate maturing December 31, 1990			
Manitoba Centennial Foundation of the Future	16,296	396	16,692
Total	$466,665	$ 2,937	$469,602

5. In 1969, the Manitoba Centennial Corporation established the "Foundation of the Future". The Board of Directors of the Foundation is to be composed of children born on six special dates in 1970, Manitoba's centennial year. The terms of the Foundation's establishment provide that the Board of Directors is to meet on July 15 in the year 2000 when the use of the fund is to be determined. The amount of original trust was established at $3,050. Based on five year deposit rates with the Province, the trust has increased to $16,692 at March 31, 1988.

6. The insurance program of the Corporation contains a deductible clause requiring the Corporation to pay the first $5,000 on any one claim with a maximum of $15,000 in any one year. The Corporation has set aside a reserve of $15,000 and, as long as the conditions of the insurance coverage are unchanged, it will be maintained at this level.

7. Operating and maintenance costs include the provision of service to the Centennial Centre as a whole including the Museum of Man and Nature and other organizations located within the Centre. Annual payments from the Museum of Man and Nature for operating costs are set by the Province. The amount set for 1987/88 was $871,404 (1986/87 - $837,900) and the estimated cost of services provided was $1,085,500. (1986/87 - $1,022,900).

8. Expenditures designated as "Concert Hall front of house" consist of check-room, usherette and doorman services.

Appendix B

THE MANITOBA CENTENNIAL CENTRE CORPORATION

CENTENNIAL CONCERT HALL

	NUMBER OF PERFORMANCES					ATTENDANCE				
Month	1983-1984	1984-1985	1985-1986	1986-1987	1987-1988	1983-1984	1984-1985	1985-1986	1986-1987	1987-1988
April	18	25	23	23	17	22,789	30,263	29,204	28,411	25,974
May	22	17	19	19	24	35,319	25,650	20,542	22,239	37,551
June	12	19	9	12	14	14,623	21,470	7,609	15,634	12,462
July	4	5	10	13	5	5,188	2,773	8,938	19,033	5,204
August	5	10	5	5	6	5,593	6,421	2,660	2,175	5,572
September	19	25	21	20	22	25,968	34,462	29,780	25,559	33,032
October	33	30	32	20	32	44,313	37,188	39,973	25,307	40,899
November	30	26	24	27	23	45,844	35,714	33,072	35,179	36,647
December	21	21	25	23	24	33,577	31,682	35,519	32,859	35,047
January	28	17	23	22	25	36,609	22,366	27,132	31,019	31,778
February	23	21	28	16	24	28,857	27,531	33,646	23,750	34,341
March	39	34	28	35	28	51,899	47,494	34,308	40,287	33,677
	254	250	247	235	244	350,579	323,014	302,383	301,452	332,184

Appendix C

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Summary of Staff

For the Year Ended March 31, 1988
(Compared to March 31, 1987)

	1987/88			1986/87		
	Full-time	Part-time	Total	Full-time	Part-time	Total
Operating Staff (Equivalent Full-time)						
Administration	9.0	-	9.0	9.0	-	9.0
Front of House	2.0	-	2.0	2.0	-	2.0
Stage Operations	3.0	.8	3.8	3.0	.8	3.8
Building Services	26.1	6.1	32.2	26.6	6.0	32.6
Plant Maintenance	10.0	.3	10.3	10.0	.3	10.3
Security & Parking	16.4	3.9	20.3	16.4	3.9	20.3
Totals	66.5	11.1	77.6	67.0	11.0	78.0

Concert Hall "Front of House" (Part-time Staff Numbers)		
Usherettes	60	70
Barmen	15	15
Service Attendants (Door, Bar, etc.)	26	26
Totals	101	111